

Citizen Centric Report FY 2023

Department of Commerce, Rota

Mission Statement

The mission of the Rota Department of Commerce is to ensure that the policies and procedures governing the conduct of businesses in the CNMI promotes sustainable economic growth, stimulate economic development and diversification, and provide a fair and equitable business environment to both public and private.

Departmental Overview/Mandates

Rota Department of Commerce was established by CNMI Public Law 1-8 to fulfill the following mandates.

- To stimulate, encourage and regulate private investment to include foreign investment.
- To establish policies and procedures and administer laws regarding commercial resources.
- To do all things necessary to stimulate economic growth in the private sector.
- To collect, tabulate, analyze and publish statistical data.

Direct beneficiaries of the departmental services includes;

- The people of Rota, CNMI
- Partnering government agencies and schools
- Licensed business establishments
- Licensed Retail/Wholesalers of Alcohol, Betelnut, Tobacco products
- Licensed Commercial Weights & Measures
- Subscribers to Statistical Reports
- Prospective Investors

PO Box 511676
Rota MP 96951
Tel (670)532-9478
Fax (670)532-9510

E-mail address

commercerota2023@gmail.com

Website

<http://commerce.gov.mp/>

Department of Commerce Staff

Rodney James SN. Taisacan
Resident Department Head
Loewe Hocog
Mayor's Office Rota

ADMINISTRATIVE
Agida Quitugua-Manglona
Administrative Officer I

ABTC
Juan A. Barcinas
ABTC Enforcement Officer I

STATISTICS
Xerxes Nigel Camacho
Statistics Specialist

PROGRESS

MANAGEMENT AND STAFF CONTINUE TO WORK TOGETHER PROVIDING TO THE BEST OF THEIR ABILITY MOST EFFICIENT AND EFFECTIVE PUBLIC SERVICES WITHIN THE DIFFERENT AREAS OF THE DEPARTMENT INCLUDING ASSUMPTION OF TASK IN COLLABORATION WITH ROTA MAYOR'S OFFICE COMMUNITY GROUP PROGRAM ORGANIZATION TEAM AND CNMI DEPT. OF COMMERCE, SAIPAN.

- CPGO***ROTA ANNUAL SIGNATURE EVENTS FOR TOURIST AND LOCAL COMMUNITY
- MAYOR'S OFFICE BEAUTIFICATION SITE PROJECTS
- GREATEST HIGHLIGHT IS THE COMPLETION OF FUNCTIONING RESTROOM FACILITY MADE POSSIBLE BY COMMITTED MANAGEMENT , STAFF AND THEIR FAMILIES.

THE ROTA BUSINESS INCUBATION CONFERENCE ROOM IS BEING CONSISTENTLY UTILIZED BY DIFFERENT INSTITUTIONS BOTH PUBLIC AND PRIVATE FOR MEETINGS, WORKSHOPS AND TRAININGS.

- DAILY COLLABORATION WITH SAIPAN COMMERCE SERVICING OUR CLIENTS OF ABTC, INSURANCE, WEIGHTS & MEASURES, STATISTICS, REGISTRAR, ECONOMIC DEVELOPMENT ETC.

Personnel/Revenue and Expenditures

Department of Commerce Rota - Operational Expenses and Revenue FY 2023

Expenditures		Personnel		Revenue	
Communications	\$1,859.70	Wages and Salaries	\$92,941	Alcohol Beverage and Tobacco Control	\$7,550
Fuel & Lubrication	\$2,000.00	Wages and Salaries Ungraded	\$45,000	Enforcement and Compliance Division	\$410
Supplies-office	\$0.00	401k/FICA/Health/Medicare		Total Revenue Generated	\$ 7,960.00
Supplies-operations	\$0.00	Personnel Insurance			
Travel	\$0.00	Total Personnel Expenditure	\$137,941		
Others	\$0.00				
Public Auditor	\$1,417.00				
Total Operations Expenditures	\$5,276.70				

2023 Total Expenditures



2023 Revenue Generated
Department of Commerce Rota



PERFORMANCE INDICATORS

SERVICES	FY 23
	ACTIVITIES
ALCOHOL/ BETELNUT/ TOBACCO/ W&M	186
INSURANCE	4
Registrar of Corporation	42
Workers' Compensation Commission	531
DAILY VISITORS/PHONE CALL/EMAIL IN/OUT	2040
TOTAL	2803

GOALS FOR PRIORITIES AND CHALLENGES

MANAGEMENT'S GOAL IS TO CONTINUE TO ADDRESS CHALLENGES BY PRIORITY AS FOLLOWS:

- NEED TO SEND EXISTING STAFF FOR RECERTIFICATION, TRAININGS AND REFRESHER COURSE IN THEIR RESPECTIVE DUTIES. (ABTC ENFORCEMENT OFFICER, STATISTICS SPECIALIST, ADMINISTRATIVE OFFICER-MUNIS, TIMEKEEPER)
- NEED OF THREE FULL TIME EMPLOYEE , ENFORCEMENT & COMPLIANCE, STATISTICS, ADMINISTRATIVE ASSISTANT
- PURCHASE OF 4X4 PICK UP TRUCK FOR COLLECTION OF DATA IN REMOTE AREAS, ALSO TO HAUL FUEL PUMP TEST KITS TO DO INSPECTIONS AT GASOLINE STATIONS.
- PURCHASE EXTRA OFFICE EQUIPMENTS I.E. TABLES, CHAIRS, COMPUTERS, SPEAKERS, OVERHEAD PROJECTORS TO BE USED IN THE EXISTING ROTA BUSINESS INCUBATION CENTER AND ALSO TO PURCHASE ALUMINUM TYPHOON SHUTTERS FOR THE COMMERCE OFFICE WINDOWS.