

# Citizens Centric Report

## Department of Commerce, Rota FY 2022

### Mission Statement

The Department of Commerce on Rota exists to promote economic Growth in partnership with our local community, businesses, schools and government agencies through the regulation and promotion of commercial exchange.

### Departmental Overview

The Department of Commerce Rota, was established by CNMI Public Law 1-8 and serves as the center for processing all Workman's Compensation Clearance Application as part of the business license application process. The Department is also in charge of collecting data for both government and businesses and enforcing laws pertaining to the purchase, sale and distribution of alcohol, tobacco and betel nut products. As established by Public Law 1-8 the department is mandated to perform the following:

### Departmental Mandates

- ◆ To stimulate, encourage and regulate private investment including foreign investment.
- ◆ To establish policies and procedures and administer laws regarding commercial resources.
- ◆ Do all things necessary to stimulate economic growth in the private sector.
- ◆ Collect, tabulate, analyze and publish statistical data

### Divisions

- 1 Administrative Division
- 2 Central Statistics Division
- 3 Alcohol Beverage and Tobacco Control
- 4 Weights and Measures
- 5 Economic Development

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### DEPARTMENT OF COMMERCE STAFF



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# Our Progress



## THE CNMI BOOST PROGRAM

Through the support and collaboration of the Governor's Office, NMC-SBDC, MANGO, Commerce, and the Bank of Saipan, the CNMI Boost Program was successfully launched on Rota. As a result several applicants have been able to start and/or grow their small business and create a direct economic impact on the CNMI's economy.

## WEBINAR ON MANUFACTURING

Collaborated with IEDC to identify priorities and design a webinar to discuss and promote manufacturing and the Successful application of the American Rescue Plan Act. Presenters include Mr. Chris Manegold, Mr. Todd Lang and Dr. Eloisa Klementich of the International Economic Development Council. The Webinar was conducted on March 25, 2022.

## IEDC ON SITE VISIT 2022

On July 21, 2022, the IEDC Visiting Team is seen below gathering information on Economic Development projects on Rota which includes the Rota Coffee Project. As a result of this important visit, IEDC was able to complete their Economic Recovery and Resilience Needs Assessment report. Thanks to the collaboration and Support of the Governor's Office, NMC-SBDC, DLNR, CEDA, the Office of Planning and Development, the Office of Grants Management and the Department of Commerce, IEDC was able to complete its assessment.

## TRAINING ON LLC'S AND NON-PROFITS

Below a two day training on Limited Liability Corporations and Non-profits organizations was conducted at the Rota Business Incubation Center, in collaboration with NMC-SBDC, the Dept. of Commerce, the CNMI Registrar and the Marianas Alliance of NGO's (MANGO) on March 22, 2022 and March 23, 2022.



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# Revenue and Expenditures FY 2022

## Revenue Generated

	W&M	REGISTRAR	ALCOHOL	BETELNUT	TOBACCO
<b>FY 2021</b>	\$440	\$875	\$12,425	\$1,100	\$1,460

	W&M	REGISTRAR	ALCOHOL	BETELNUT	TOBACCO
<b>FY 2022</b>	\$1,725	\$3,605	\$6,570	\$1,500	\$515

## PERFORMANCE INDICATORS

Services	FY 2021	FY 2021	FY 2022	FY 2022
	Activities	Revenue Generated	Activities	Revenue Generated
Alcohol, betelnut and Tobacco Cont.	187	\$14,985	68	\$8,585
Weights and Measures	12	\$440	11	\$875
Registrar	120	\$875	192	\$3,605

Services	FY 2021	FY 2022
Central Statistics Division	10	24
Economic Development	11	18
Workman's Compensation Commission	135	138

## EXPENSES

	FY 2021	FY 2022	ARPA
Travel	\$3,928.75	\$2,070	
Communications	\$0	\$0	
Repair and Maintenance	\$0	\$42.48	
Supplies – Offices	\$0	\$0	
Supplies - Operations	\$1,994	\$669.70	
Fuel & Lubrication	\$0	\$145.00	
Freight and Handlings	\$0	\$0	
Machinery, Tools, & Equip.	\$1,719.46	\$0	
Office Equipment	\$2,624.96	\$0	
Printing/ Photo Copying	\$0.00	\$0	
Public Auditor	\$1,232.64	\$4,544.62	\$782
OTHERS	\$0	\$0	\$0
<b>Totals</b>	<b>\$11,499.64</b>	<b>\$7,471.80</b>	<b>\$8,253.80</b>

## PERSONNEL

PERSONNEL TOTAL EXPENDITURES	FY 2022 (PL 22-08)	ARPA FY 2022
Wages and Salaries	\$69,474.54	\$71,108.27
Wages/ Salaries-Ung	\$36,000	\$9,000
Overtime Comp	\$0	\$0
Personnel Insurance	\$586.41	\$928.48
401k DC Ret. Emplr.	\$0	\$0
FICA Contribution	\$4,307.54	\$4,408.62
Health Insurance Premium	\$11,462.12	\$2,985.53
Medicare Contribution	\$1,007.44	\$1,031.05



# Moving Forward

Citizen Centric Report FY 2022

## Key Challenges

- ◇ The Sunset Provision under Public Law 21-37 continues to be a challenge for the Department of commerce as we work towards establishing an online platform. Thus far much of our focus has been placed on continuous training so that our staff will be able to work using the new system.
- ◇ The Department of Commerce continues to work closely with local agencies in collaboration with the Office of Planning and Development to update the CNMI's Comprehensive Economic Development Strategy (CEDS) for 2022-2027 which is updated once every 5 years.

## FY 2023 GOALS and OBJECTIVES

**Goal 1: Support the growth of small business, by establishing programs that will be taught at the Rota Business Incubation Center** to promote economic diversification and economic resilience. Our objective is to continue to design and deliver programs that will enhance and promote the creation of small businesses. So far we were able to assist with the launch of the CNMI BOOST program and continue to work with the International Economic Development Council to develop new programs.

**Goal 2: Continue to support and enhance the already established youth Entrepreneurship program on Rota, through the Public School System.** Our goal in 2023 is to establish an formal MOA with our partners, at PSS, NMC-SBDC and the Dept. of Commerce, Rota which will enable us to clearly define our rolls and help support future activities for our youth i.e. hosting focus groups, designing youth friendly business development workshops, presentations and webinar's to include a list of hands on learning activities.

**Goal 3: Enhance and improve our local agriculture and fishing industries.** Our Progress: The department of Commerce, Rota continues to work with IEDC and DLNR to establish a plan to promote coffee and other agricultural products grown on Rota. So far our interactions have resulted in promising results such as IEDC's Economic Recovery and Resilience Needs Assessment.

## Key Highlights and Accomplishments

- Successful launch of the CNMI Boost Program on Rota
- The completion of "IEDC Economic Recovery and Resilience Needs Assessment: The Commonwealth of the Northern Mariana Islands" September 2022
- Two Day Training Provided for LLC's and Non-profit Organizations
- Organized webinar to promote local manufacturing



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