



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS

DEPARTMENT OF FINANCE

P.O. BOX 449

SAN JOSE VILLAGE

TINIAN, MP 96952

TEL.: (670) 433-1600/1625 FAX: (670) 433-1615



MISSION STATEMENT

The Department of Finance duties and responsibilities include, but are not limited to:

- To collect and deposit all revenues from any source, including taxes, customs duties, excise tax revenue, license fees and payment for services;
- To disburse funds pursuant to authority of law;
- To provide financial data to the Mayor, Legislature, Departments and instrumentalities, of the Municipality of Tinian, and to conduct all related financial management activities of Municipality other than the preparation of the budget of the Municipality and post-audit functions;
- To be responsible for Customs and baggage inspection and other related matters.
- To be in control and responsible for procurement and supply in the Municipality and
- To promptly pay and disburse funds and payment for outstanding obligations, owed by the Municipality to vendors, supplies and other individual whom the Municipality has a legal obligation to pay. Payment shall be authorized, or documented as to why payment can be authorized, no later than 30 days.

Our mission is to provide exceptional client's services to the general public and business community while enforcing finance laws, rules and regulation to promote professionalism within the workplace, provide prompt services and prompt efficiency.



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Citizen-Centric Report

Fiscal year 2020 was a very challenging due to pandemic economic impact some employee for the department of finance still in austerity measure and under Cares Act account.

The following are the accomplishments of our department.

1. The Division of Rev & Tax was given two (2) FTEs for FY-2019 and a brand-new vehicle for the Division of Customs Services.
2. Two (2) Customs Inspector completed and passed the 6th Cycle Customs Academy held in Saipan.
3. One (1) FTE from Enforcement Revolving Account under Revenue & Taxation Saipan (Revenue Enforcement Tech. III) Revenue Technician employees received Within Grade Increase and Salary Adjustment Given on (1) FTE for Revenue Officer II FY-19 Given one (1) FTE for Tax Trainee Employees are able to attend in house workshops in Saipan Revenue & Taxation such as, 2019 Income Tax Changes workshop reconciliation with the W-2, disclosure and confidentiality, discrepancies on fixed Income tax, and changes in data entry procedures to ensure that return are processed efficiently and accurately as possible. Such time that the Department of Finance is not able to fund employee's travel to attend workshop or trainings, Resident Director seeks assistance from the Office of the Mayor or other departments that are able to assist.
4. The Division of Procurement & Supply currently have 2 staffs and work closely with the division in Saipan in assisting departments with their needs. The division is also challenged in having their own space for those returned government properties that no longer can be used and disposed.

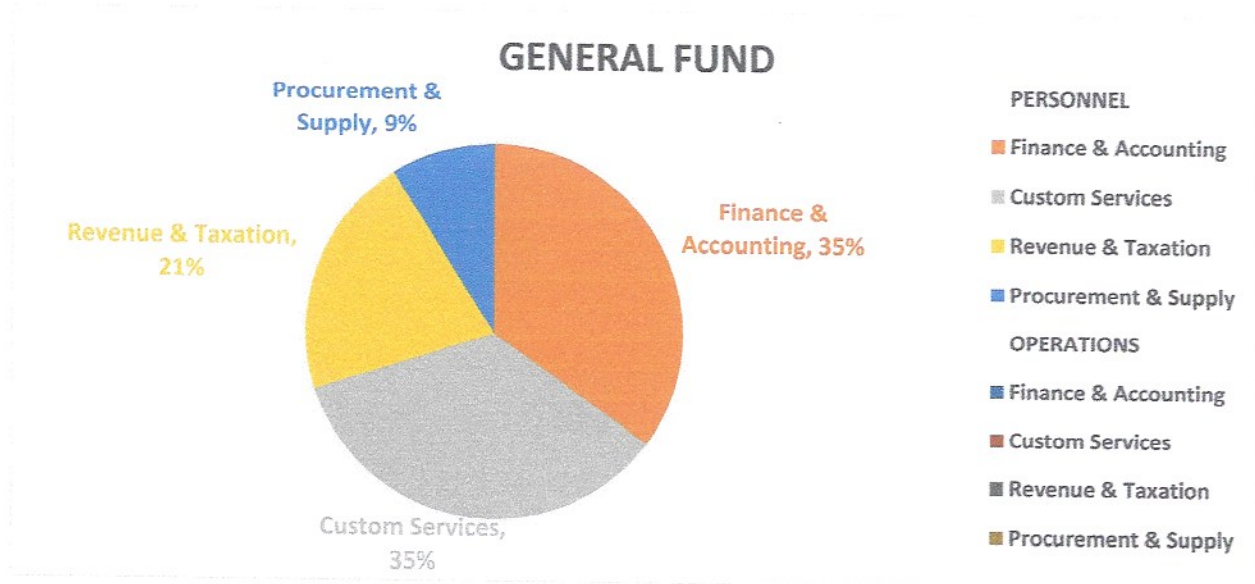

Milissa Aquiningoc
Resident Department Head



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The Tinian Finance and Accounting Department's annual budget, as given by statute, requires appropriations for the general fund. The appropriation shall pay for staffs and fringe benefits, fuel, office and operation supplies as see in the about graph.



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Challenge

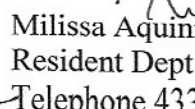
Due to the pandemic economic impact, some of the employees for the department have been furloughed.

Department of Finance is in need of a facility. At present, the department shares half of the building from the Department of Lands and Natural Resources. The building is old and needs many repairs. Mildew and leaks are being experienced.

Division of Procurement & Supply is in need of its warehouse for storage of all surveyed equipment that may be used by other departments or to be disposed.

Division of Customs Services currently have three personnel. Due to the establishment of the Dept of Defense and the divert airfield, the division is in need for additional personnel to keep part with the safeguarding of all ports and control of illegal substances and contrabands entering the island.

Division of Rev & Tax currently has four personnel. The staff are in need of professional development trainings in making sure all taxes are reported and filed on a timely manner in order for the government to continue generating income at the challenging times for the government with the downturn of the economy due to the pandemic.


Milissa Aquiningoc
Resident Dept Head
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